

# zionsville

presbyterian church

POSITION TITLE: Associate Director of Worship, Technical (*part-time, 13-15 hrs p/wk*)

INCUMBENT NAME: OPEN

SUPERVISOR'S TITLE: Director of Worship

SUPERVISOR'S NAME: Don Nieman

## **POSITION SUMMARY**

Under the general direction of senior leadership and direct supervision of the Director of Worship, the Associate Director of Worship, Technical is charged with all technical operations and management in support of Worship services and Worship Ministries related events.

## **PRIMARY RESPONSIBILITIES**

### *Worship Technical Director*

- Ensure all technical production equipment in support of worship services and events are maintained and in proper working order, at all times.
- Present at all worship services and worship ministry related events and rehearsals, providing technical team direction, facility operation and technical team support. (Absences must be pre-approved)
- Present at worship technical meetings every Thursday to advise sound & lighting design supporting worship services and worship related events.
- Primary sound, lighting, and projection engineer (resident "professional" of all technical applications).
- Manage technical set-up(s) and strike(s) of worship services, events, and rehearsals.
- Manage (coordinate with Facilities team) technical production support of other ZPC ministries or outside groups using the Sanctuary and/or Chapel (including weddings and funerals).
- Train and otherwise support all volunteer technical personnel, providing written and verbal direction. (Communicating schedules will include the utilization of PlanningCenterOnline.com).
- Retain and orient any contracted technical personnel as needed, providing written and verbal direction.
- Research and recommend strategic, cost-effective equipment purchases. Make purchases as directed.
- Critically consider/imagine event production plans in order to contribute recommendations that may either enhance and/or provide parameters consistent with technical equipment/personnel limitations.
- Other duties, responsibilities, and projects as assigned.
- Conduct oneself in a Christ honoring manner at all times.

## **EXPECTATIONS**

- Must be a fully committed follower of Jesus Christ.
- Must maintain a deep and abiding trust in Jesus Christ as Lord and Savior, being a model of servant leadership.
- Theologically, must be evangelical with deep appreciation for the authority of Scripture and an unwavering commitment to Biblically-based lifestyle.
- Striving for a high personal level of godly character and Christian values.
- Overall beliefs must be consistent with the ZPC Statement of Beliefs.

## **EDUCATION AND SKILLS REQUIRED**

### *Education and Experience:*

This position requires technical production leadership, and organizational leadership experience. It also requires proficiency with digital sound boards, signal processing, lighting and projection design, systems and operation. A minimum of 3 years' experience in this field is required.

### *Demonstrated Skills:*

This individual should demonstrate skills in the following:

- Excellence in sound & lighting design and operation.
- Strong command in knowledge of digital sound boards, lighting and digital recording.
- Growing proficiency with computers and their integration into Sound and lighting.
- Managerial, servant leadership – to technical teams.
- Exceptional knowledge-base and skill set operating A/V digital technology and training volunteers.
- Strong administrative, organizational, and time management skills.
- The ability to work effectively in a team environment.
- Good verbal and written communication skills.